How to Install VIMS
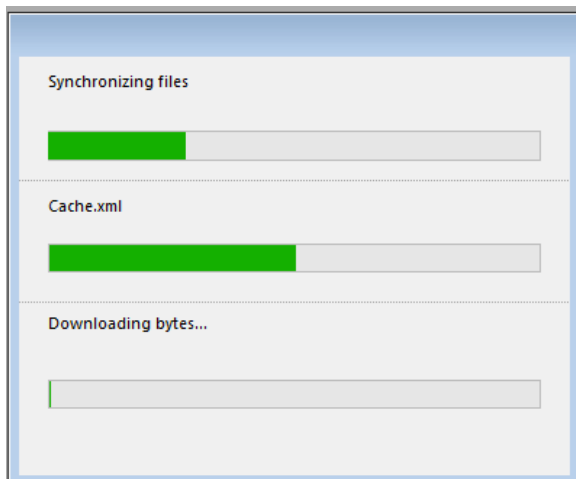
1. Before installing the current version of 4D, uninstall all prior versions of 4D.
2. Download the VIMS2.4DLink file from the http://tools.portagebay.com/clients/vims/ and place the file on your desktop
3. From the same website, download the most current 4D installer for your operating system (Windows or Mac); when the file download window opens, select Save.
4. Make a note of the location listed in the dialog box so you can find it when the download is complete (typically your downloads folder).
5. Double-click the downloaded file to run the 4D installer. You may get a message asking if you want to run the file. If so, select "Run."
    - If asked if you want to allow the program to make changes to your computer, verify that it says 4D and select Yes.
    a. The Setup Wizard will open. Click Next.
    b. If you wish a language in addition to English, select that from the list. Otherwise, just select "Next".
    c. Leave the location as is and click Next.
    d. Allow for a desktop icon and a quick launch icon, and click Next.
    e. Click Install.
    f. Click Finish once installation is complete.
6. To connect to the VIMS database, click the VIMS2.4DLink icon on your desktop

7. Upon opening, allow the files to synchronize (this should only happen the first time)

8. Log in as usual.